**CUTSDEAN PARISH COUNCIL ANNUAL MEETING**

[www.cutsdeanparishcouncil.co.uk](http://www.cutsdeanparishcouncil.co.uk)

**Clerk to the Council: Claire Butler, West Barn Farm, Cutsdean, Cheltenham, GL54 5RX**

Email: claireloubutler@outlook.com

**MINUTES OF MEETING**

**St James Church, Cutsdean, Cheltenham, Gloucestershire, GL54 5RX – 16th November 2021 at 6.30pm**

1. Present at this meeting – Cllr Butler, Cllr Beetson, Cllr Wright, Cllr Keeling, Cllr Mackenzie-Charrington
2. Apologies -. Cllr Smith, Cllr Clark
3. Declarations – none to record.
4. Minutes of the September 2021 approved by all present.
5. Report from Cllr Mackenzie-Charrington – See separate report.
6. Report from Clerk:
	1. **Defibrillator** – Martin Fagan from the Community Heartbeat Trust attended the meeting to explain what the options are for a defibrillator in the village. The Community Heartbeat Trust have supplied many villages in the area with defibrillators. Martin Fagan demonstrated how the defibrillator would work and explained what is involved in the ongoing running of the machine. We do have a £500 grant from Cotswold District Council and will have to raise the remaining funds. The initial cost would be £1,495. It was agreed that we would contact residents to see if any donations could be made. The ongoing costs would be approximately £150 per annum. This could be included in the precept. The question regarding the phone being left in the phone box was raised. The phone will be left in if there is no signal to call 999, otherwise it will be removed.
	2. Jubilee Tree – The rough costs of an English oak tree would be £140 – this is for a bare root, 9-year-old tree. It was agreed that we would ask Malcolm where the estate get their trees from.
	3. Donation to the church – due to the Covid restrictions the church is an ideal meeting location for the Parish Council. We will make a donation to the church each time we use it.
7. Matters arising not covered hereunder.
	1. Parking proposal – No response from the Stanway Estate yet. It is believed that the land opposite the end of Green Lane belongs to the Stanway Estate. It has been suggested in previous meetings that this land is used for visitor parking.
	2. Road to Trafalgar crossroads – Rhodri Grey has confirmed that the work has been commissioned and he hopes it can be scheduled soon.
	3. Quarry Meeting – Cllr Butler attended the Quarry meeting to get an update on the local quarries and the issues that have been raised by local parish councils. The quarries are all looking to increase output, but the cumulative effect is not necessarily being considered when planning applications are granted. The last surveys were done in 2019 and the county and district councils are working to get more up to date data.
8. To receive a financial report, authorise payments.
	1. Financial statement – circulated and agreed by all. Signed by Cllr Butler (Chairman)
	2. Payments – Clerk Wages - £320

 HMRC - £80

 PATA Payroll - £20.45

 All payments were agreed, and cheques signed.

1. Public adjournment – no members of the public present.

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1. Planning – There was mention of planning for the barns at Hinchwick – on checking the planning register this has already been agreed. The planning is for the conversion of barns to provide one residential unit, associated landscaping and erection of outbuilding.
2. AOB –
	1. Cllr Mackenzie-Charrington informed the parish council that the CDC are looking for local landowners who would be willing to plant trees on their land. There is a grant available of £360k for this project. Cllr Beetson suggested that he speak to the Stanway Estate about this. Clerk to pass on the contact details to Cllr Mackenzie-Charrington.
3. Date of next meeting Tuesday 11th January 2022 – 6.30pm at Cutsdean Church

Meeting closed at 19.40pm

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By email: Denny Beetson, Ted Smith, Matthew Butler, Chris Clarke, Nigel Moor,David Wright, Cllr M Mackenzie-Charrington, Cllr R Keeling

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